Introduction and Guidelines
MUST University
Student Area
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We welcome you to your dedicated student area at MUST University. Upon your enrollment at MUST University, you will get access to your personalized student access area, your learning gateway, where you will be able to perform all the necessary activities easily and efficiently.

In order for you to get acquainted and get maximum utility from your personalized student access area, we have specifically designed this document as a comprehensive guide. Your student access area is divided into two main sections: Personal and Classroom Management.

You can always refer to these guidelines if you face any issues regarding the use of your personalized student access area. You may also call our consultants anytime if you have any questions.
Personal Management

The primary purpose of the Personal Section is to enable students to get connected and stay connected with the University. Our user-friendly interface allows you to perform a variety of actions, such as changing your profile picture and applying for scholarship, etc. To make this document easy to understand, we have divided each section into subsections followed with the necessary details for each.

Edit Profile

The Edit Profile tab allows you to edit/update the following details:

- Personal
- Educational
- Work Experience
- Contact Details
- Documentation
Financial Summary

The Financial Summary tab allows you to view all the details relevant to your financial details including the following:

- Enrollment Fee
- Program Fee
- Scholarship Availed
- Total Payable Fee
- Amount Paid
- Amount Outstanding

In addition, the Financial Summary allows you to view other relevant details including the following:

- Recurring Fees for Repeated Courses
- Penalties
- Documents Ordered
Alerts

The Alerts tab allows you to view all the recent updates from the University regarding your individual personal account. This section provides the University with a platform to inform the students about all the important happenings and updates related to their individual account.

Program Summary

The Program Summary tab allows you to view all the details of the program you are enrolled in. These details include the following:

Program Details:
- Name of Program
- School
- Major
- Status of Completion
- Total Courses
- Courses Completed
- Remaining Courses
- Cumulative GPA till date

Grading Trend:
- Graph depicting the trend of your completed course grades (GPA)

Course Table:
- Course Code
- Name of Course
- Semester
- Status of Completion
- Grade
- Grade Points
- Options (Repeat Course)
Career Services

The Career Services tab allows you to access MUST University's excellent career guidance tools. These services include the following:

- Resume and Cover Letter Writing
- Job Placement
- Career Counseling
- Job Portals

Control Panel

The Control Panel tab is the main component of your personalized student access area. It allows you to perform the following actions:

- Apply for Scholarship
- Select/Change Major
- Request Credential Verification
- Change Credit Transfer
- Request Documents
- Defer Current Semester
- Transfer PL and Education Credits
- Repeat Course
- Email Verification
- Phone no. Verification
- Information Verification
- Provide Feedback

Connect

These tabs reflect the primary purpose of the Personal Section which is to enable the students to connect with the University.

Call toll-free or request a callback
Chat live
Send an email and get a response within 24 hours
3 Classroom Management

The primary purpose of the Classroom Management Section is to enable students to manage their work in the course that they are enrolled in. It is important to note that a student can only be enrolled in one course at a time. Our user-friendly interface allows you to perform a variety of actions, such as choosing a faculty to study from, explore our learning tools, appearing for assessment, etc. To make this document easy to understand, we have divided each section into subsections followed with the necessary details for each.

Faculty Offering this Course

This feature of the Classroom Management Section allows you to choose a particular faculty member for the course that you are enrolled in. Here, you would be able to see all the faculty members offering the particular course and you will have a choice to select one of our experienced faculty members based on your preferences.
Enter Classroom

The Enter Classroom tab is the main component of the Classroom Management section which connects you to the course that you are currently enrolled in.

Classroom Area

The Classroom Area is the place where you can view all the necessary course materials required to complete the coursework. The Classroom Area has the following main features:

- General Instructions
- Sections
- Topics

The general instructions provide you with all the necessary information for using the Classroom Area. The coursework is divided into five sections. Each section has its own set of instructions and is further sub-divided into topics. The topics’ section provides you with all the reading and coursework material that is needed to successfully complete a course.

Appear for Assessment

The Appear for Assessment tab is another feature of the Classroom Management Section which allows the students to complete an assessment (quiz, exam) after they have completed all the given topics in the course they are currently enrolled in.
Contact MUST

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